

CONTRA COSTA COLLEGE
Student Success Committee

Thursday, November 03, 2022
2:00 p.m. – 4:00 p.m.

ZOOM: <https://4cd.zoom.us/j/96701879284>

Committee Members

Kate Weinstein , Co-Chair (Classified)
George Mills, Manager
Rod Santos, Manager *Voting
Rene Sporer, Manager
Kevin G. Ruano Hernandez, student* Voting
Justine Nino, Co Chair (Students)

Kenyetta Tribble, Manager
Monica Rodriguez, Manager Voting*
Charles Ramirez, Manager
Joel Nickelson-Shanks, Manager

Brianne Ayala, Faculty
Zaira Sanchez, Classified*Voting
Carla Matute, Classified* Voting
Harnoor Singh, Student *Voting
Brandon Marshall, Faculty *Voting

Janneth Orozco, Note taker

Meeting Minutes

Called to order at 2:06 p.m.

Topic	Notes	Action Items
I. Identification of voting members & committee quorum	<ul style="list-style-type: none">• Chair: Kate Weinstein• Co-Chair: Justine Nino• Administrator: Rod Santos, Monica Rodriguez• Faculty: Brianne Ayala, Brandon Marshall• Classified: Lindsay Arentz, Kate Weinstein• Student: Justine Nino	

<p>II. Approval of previous meeting minutes from November 3, 2022</p>	<p>Brandon Marshall moved to approve the previous meeting minutes for October 6, 2022, Monica Rodriguez seconded, and the committee unanimously approved.</p>	
<p>III. Approval of current agenda</p>	<p>Rod Santos moved to approve the current agenda, Brandon Marshall seconded, and the committee unanimously approved.</p>	
<p>IV. Campus Safety (Lieutenant Charles Hankins)</p>	<p>Due to recent school shootings, what are the college procedures. As a student I don't know what I would do if there were a shooting on campus?</p> <p>In the event of an immediate emergency call 911. If you need to dial 911 from a desk phone on campus you will need to dial 9 first. For non-emergencies contact police services directly on campus via ext.44858 or 510-215-4858. Recommendations: Try to change your mindset and think only of survival if you can run away and help along the way if you possible. Do not prioritize calling 911 until you are in a safe spot.</p> <p>If you are unable to run then hide, remain quiet, close blinds, and if possible, barricade yourself in a closet or office with furniture. Studies have shown that active shooters are engaged in attacking as many people as possible in a short amount of time. Barricading helps as the shooter is less likely to stay around and will most likely move somewhere else. If hiding is no longer an option, make a plan with those around you if possible and be prepared to fight. Attempt to contact 911 to let them know exactly where you are. If you are unable to reach 911 get on Facebook or Instagram live this will help your friends and family see that you are in trouble and they will be able to contact local law enforcement.</p> <p>How will active shooter notifications be sent out and will the shooters location be disclosed?</p>	

Every building has emergency boxes if you press one it will connect directly with P.S dispatch. P.S will be able to hear everything happening in that room and communicate with those in that room. Messages can also be displayed on the emergency boxes directly from P.S. Each incident will be responded to differently. The active shooter emergency campus alert may be sent within seconds or minutes of P.S being alerted it all depends on the circumstance as P.S will immediately address and prioritize the emergency on hand. If there is an active shooter off campus but nearby an emergency alert will be sent out by P.S requesting everyone shelter in place.

Based on recent fire event, we have had drills in the past and extinguishers are checked but can we go over safety protocol in the event of a fire?

District Emergency Procedures Flipchart has instructions on what to do in the event of a fire or other emergency.

Emergency text messages, clarification if emergency text alerts are sent out to everyone since some students opt out of college texts?

Students must be opt-in to receive emergency text alerts from campus. Students and employees can log on to insite and under settings they will be able to adjust their cellphone message options. Phone numbers can also be updated via insite.

How does CCC police services interacts with local police and fire department?

Police services has a M.O.U with local police and fire department. If an emergency happens on campus P.S will be dispatched first. If P.S is busy or unable to assist an emergency, then local police will be dispatched to assist on campus.

	<p>What is the safety procedure for students walking back to their cars during the evening classes? It is dark and students feel uncomfortable walking to lot 10.</p> <p>Recommendation: Park as close as you can to your class. Students can always call the police services non-emergency line ext. 44858 or 510-215-4858 and request a security escort to their car if they parked far away from their car or feel unsafe returning alone to their car. Students and staff are recommended to always lock their cars and not leave any valuables in their car.</p> <p>Roles and responsibilities of police aids, there is some confusion on whether students can run to them for help in the event of the emergency?</p> <p>Police aids are ambassadors for the police department. They can be seen around campus as a point of contact for police services. They can help give directions, answer general questions, parking enforcement, and unlocking and locking doors when needed but they can't intervene in emergencies.</p> <p>Are there any security cameras on campus?</p> <p>Security cameras on campus are in the most populated areas on campus but not throughout all the parking lots. There are no cameras inside classrooms.</p>	
<p>V. Subcommittee Update: SLO/AUO Committee (Brandy Gibson)</p>	<p>First SLO/AUO meeting took place last week committee meets on the 4th Wednesday of every month. Last meeting group established who was on the committee. Committee still has an opening for an LA division representative. Took a sneak peak on SLO redesign and gave feedback. Discussing updating website with videos. The videos are almost complete, but committee will review videos to ensure instructions are clear before they are released. 75% of department chairs have received training on how to create rubrics and plan assessments.</p>	

<p>VI. Equity Plan (Jason Berner)</p>	<p>Equity plan was supposed to be presented to the board this month, but an extension was granted. Writing teams are in the process of finishing the plan. College council special meeting is scheduled for 11/29/22 to review final draft of the equity plan afterwards the final draft will be submitted to district board for a final review and approval.</p>	
<p>VII. Visual Schedule Builder (Joel Nickelson-Shanks)</p>	<p>Review of VSB functions and instructions on how students can build their schedules and register on VSB.</p>	
<p>VIII. Public Comments</p>	<p>Wednesday Nov. 9 10:00am-2:00pm there will be a job fair on campus for the community.</p>	<p>Topics for next meeting:</p> <ul style="list-style-type: none"> • Guided Pathways Updates • Brown Act spring semester meeting changes. • MyPath and new student orientation.
<p>IX. Meeting Adjournment</p>	<p>Meeting Adjourned at 3:41 pm Kate Weinstein motioned to adjourn the meeting at 3:41pm.</p> <p>Next meeting will be on December 1, 2022 at 2:00pm</p>	
<p>X.</p>		
<p>XI.</p>		
<p>XII.</p>		

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